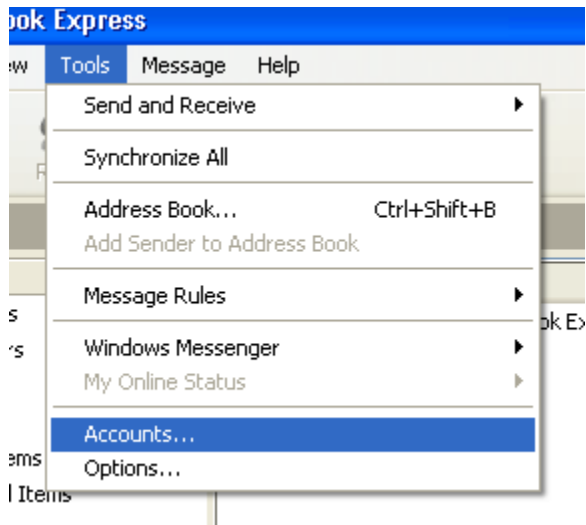


Outlook Express

Step 1:

Open Outlook Express and go to Tools -> Accounts as shown below in Fig 10.

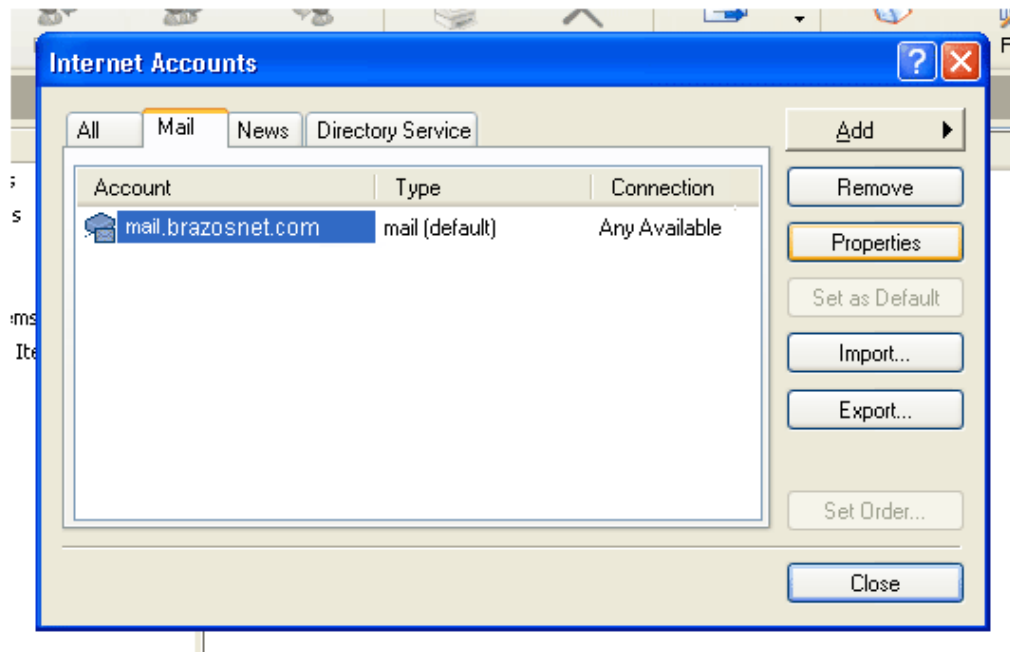
Fig 10.



Step 2:

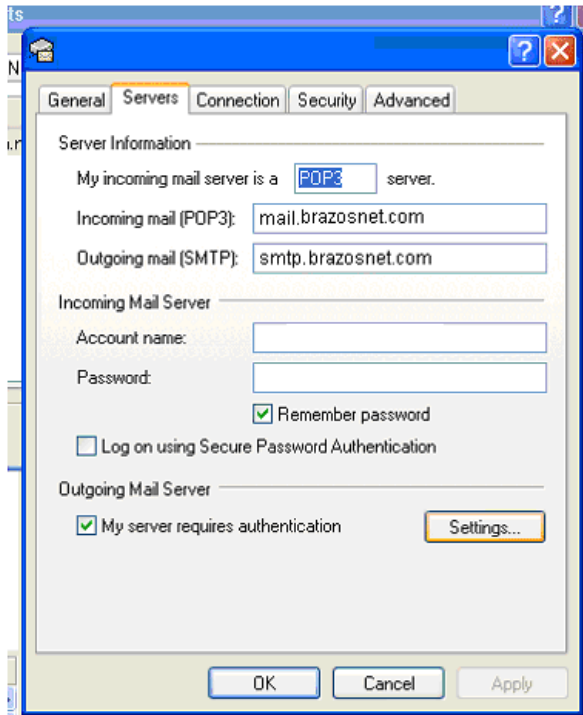
When the 'Internet Accounts' dialog box appears, make sure the 'Mail' tab is selected, then highlight the account that you would like to change. Click the button labeled 'Properties'. See Fig 11. below.

Fig 11.



Step 3:

When the 'Properties' tab appears, make sure the 'Servers' tab is selected. Ensure that the Outgoing Mail Server is set to the correct mail server (smtp.brazosnet.com). Select the box at the bottom of the dialog box labeled 'My server requires authentication', then hit the button next to it labeled 'Settings' as shown below.



Step 4:

Select the option labeled 'Log on using', then in the 'Account Name:' field; enter the full email address of the user. Put the account password in the 'Password' field, check 'Remember password' then hit 'OK' as shown below in Fig 13. Hit 'Apply', then 'OK' to apply the settings.

